

Additions to Rule 5; Rule 6; Rule 7 and Rule 9

It is proposed that the Webmaster and the Safeguarding Officer be added as officers of the Association, normally to be appointed triennially, where appointment involves recommendation by the committee and ratification by the AGM. The duties of the Webmaster and the Safeguarding Officer and an outline of the contents of the website are to be added to the rules.

Proposed changes to the rules (additions shown **in bold**)

5. OFFICERS

The Officers of the Association shall be:

1. Chairman
2. Vice-Chairman
3. General Secretary
4. Treasurer
5. Peal Secretary
6. Central Council Representative(s)
7. Education Officer
8. Bell Adviser
9. Public Relations Officer
- 10 Webmaster**
- 11 Safeguarding Officer**

6. DUTIES OF THE OFFICERS

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j) **Webmaster**

The webmaster shall maintain the website for the Association to provide accessible and up-to-date information to ringers and others within and outside the Association. District Secretaries and Association Officers shall supply current information to the Webmaster so that the website may include:

- ringing programmes for the Association and Districts**
- the names and contact details of Association and District Officers**
- the subscription rates and peal fees of the Association**
- rules of the Association and the Bell Restoration Fund**
- a list of towers within the Diocese of Ely with their ringing times and contact details for the tower correspondents**
- any other information agreed upon by the Diocesan Committee.**

k) **Safeguarding Officer**

The Safeguarding Officer shall be familiar with legislation regarding safeguarding, and understand the procedures for registration and issues around safeguarding and abuse; act as a resource to Association and District Officers to aid compliance to the Safeguarding Policy; Provide a copy of the policy and any relevant procedures and guidelines to District Secretaries for dissemination to District Officers and Tower Captains; ensure that any concerns of inappropriate behaviour are reported to the relevant authorities, including the Bishop's Advisor for Safeguarding in the Diocese of Ely; review the Policy annually to ensure compliance with relevant legislation; maintain appropriate records where necessary; act with discretion and confidentiality if handling personal information and data.

7. ELECTION OF OFFICERS

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d) Triennially, the Diocesan Committee shall normally recommend a Webmaster and a Safeguarding Officer for ratification at the Annual General Meeting

9. THE DIOCESAN COMMITTEE

a) The Diocesan Committee shall comprise: the Chairman, Vice-Chairman, General Secretary, Treasurer, Peal Secretary, Central Council Representative(s), Education Officer, Bell Adviser, Public Relations Officer, **Webmaster, Safeguarding Officer**, the Honorary Members, the Bell Fund Trustees, each District Secretary, and two representatives elected by each District.